

**TO:** Executive Committee  
**INFO TO:** All Other Trustees  
**FROM:** Ken Jones  
**DATE:** February 6, 2020  
**SUBJECT:** ASCOG Executive Committee Meeting

The ASCOG executive committee will meet Thursday, February 20, 2020 at 6:30 p.m. (social hour beginning at 6:00 p.m.). The meeting will be at the Jerry D. Morris Business and Industry Service Center at Red River Technology Center, 3300 W. Bois D'Arc in Duncan.

Executive committee members who cannot attend, please call Nancy at 1.580.736.7019. If you are a trustee but not a member of the executive committee and plan to attend, please call Nancy by noon Wednesday, February 19.

Agenda and readahead attached. We look forward to seeing you at the February meeting.

**AGENDA**  
**ASCOG EXECUTIVE COMMITTEE MEETING**  
**6:30 P.M. THURSDAY, FEBRUARY 20, 2020**  
**JERRY D. MORRIS BUSINESS & INDUSTRY SERVICE CENTER**  
**RED RIVER TECH CENTER      DUNCAN, OK.**

- I. Call to Order and Welcome – Royse Reagan, president
- II. Review, Consider and Act on Minutes of Executive Committee Meeting January 16, 2020
- III. Report on Budget – Jesse Cross, treasurer / Bob Denard, director, resource management
- IV. Grant Opportunities for Rural Oklahoma Communities – Steve Kelly, community and economic development
- V. Review, Consider and Act on Fiscal Year '21 Request For Proposals for Title III Services – Kris Manriquez, director, area agency on aging
- VI. Staff Progress – Ken Jones, executive director
- VII. Adjournment

**FEBRUARY 2020  
STAFF PROGRESS REPORT**

**ADMINISTRATION – Nancy English, Director**

ASCOG will be closed Monday, February 17 for Presidents' Day.

**COMMUNITY & ECONOMIC DEVELOPMENT – Tom Zigler, Director**

CDBG applications are next up. Please encourage entities in your area to start preparing and take appropriate action now if they intend to apply for a CDBG. We always have some that will wait too late to get the required meetings and other actions completed. The public hearings must be advertised at least 7 days prior and then you have to have a meeting to confirm what was done in the public hearing. Also, Low-to-Moderate Income (LMI) Surveys may be necessary to qualify. If federal funds are to be used for engineering, a Request for Qualifications (RFQ) process is mandatory. Engineering plans and spec take time, so you should be talking to engineers now. Applications are due tentatively as follows:

**CDBG/REAP - February 28, 2020  
CDBG Community Revitalization - March 31, 2020  
CDBG Water/Wastewater Engineering or Construction - May 1, 2020**

If there are any questions, please contact CED Staff.

**PUBLIC SAFETY – Perry Brinegar, Director**

Recertification paperwork will be emailed to all fire departments this month. Also, a new contract will be emailed with new information for the fire chiefs to review and agree too. These agreements will be needed in an “ASAP” time frame. Follow up on 80/20 projects for completion times as well as vehicle builds. For more info please contact me at [brin\\_pe@ascog.org](mailto:brin_pe@ascog.org)

**RESOURCE MANAGEMENT – Bob Denard, Director**

ED17AUS3020019, the prior EDA planning award, ended on December 31, 2019 and is in the process of being closed out.

ED20AUS3020018 is the new EDA planning award that runs from January 1, 2020 through December 31, 2022. ED20AUS3020018 is in the amount of \$300,000 with \$210,000 provided by EDA and the remaining \$90,000 required from ASCOG.

**AREA AGENCY ON AGING – Kris Manriquez, Director**

The Area Agency on Aging is happy to announce that we were awarded a grant from the Alzheimer's Foundation of America in the amount of \$5000, written by Kristina Manriquez. This funding will be used to support our salaries, travel and consumable supplies allowing us to serve

more seniors within our service area. We have completed application for another State Solicitation as well as a bid for a federal grant from the Department of Justice. Additionally, the AAA has completed RFP's and are awaiting board approval to post those publicly. Changes have been made to the RFP's, and the AAA will be expanding their services for the SFY 2021 year to include outreach previously done by contracted service providers. Finally, we are pleased to announce that a plan was submitted to the State of Oklahoma and was approved to move Lawton Senior Nutrition to the Patterson Center. Seniors will be served congregate meals out of Patterson Monday through Friday until either the King Center is repaired, or Delta can secure another building. Much appreciation for the support and assistance of all parties to find a solution that will assist in serving our Older Americans.